

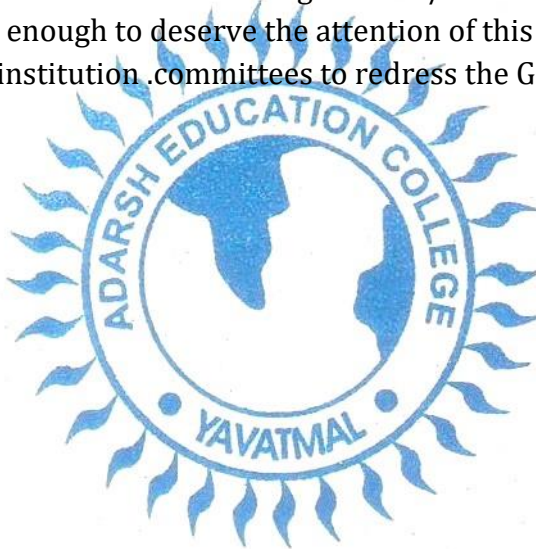


5.1.3 Institution has guidelines regarding redressed mechanism Approved by Appropriate statutory/regulatory bodies.

- The college has a Grievance Redressed Cell for dealing with any sort of grievance students may encounter. Grievances of students ,if any, are brought to the notice of the Head of the institution and the issues are amicably and promptly solved.
- These three committees shall work under the control and guidance of the Principal to redress the grievances. Grievances of serious nature if any can only be forwarded to the highest authority viz.
- The college management is also considerate about any issues that might need their attention and intervention.
- The college has a functional guidance and counseling cell which takes care of the Students social, moral, emotional and psychological needs and issues.
- The grievances shall be collected through boxes placed at cartons places in the campus, in person: oral or written and cases detected during the vigilance of the Discipline Committee.
- Stakeholders can bring their grievances to their class teachers and mentors. Students have student council through which they give representations to the principal.
- Any grievance/ complaint received by the stakeholders is discussed by the Grievance redressed committee to arrive at a concrete solution.
- The Grievance Redressed Cell intends to find solutions for problems like any kind of Physical or mental harassment, complaints regarding class room tackling, class room Management, completion of syllabus, teaching methods etc.



- The Grievance Redressed Cell hold periodical meetings and takes steps to redress the grievances .
- The Committees constituted by the principal; who is the Chairman of the Cell, President Of Council other two teachers as members. The Chairman as well as the president of the president of the student council is ex-officio members of the said committee.
- Anyone with a genuine grievance may approach the members in person or in consultation with the principal In case the student is unwilling to appear in self grievances may be dropped in writing at the grievance box earmarked for the purpose and hoisted beside the central library reading room .
- The feedback form, complaints from student council as well as e-mails is other means to Identify the complaints of the students Note: while this platform allows to voice the Concerns in an open manner it is imperative that the complainant exercises due Diligence and diligence and care in deciding what he/she would qualify as a grievance that is that is serious enough to deserve the attention of this committee comprising of Senior faculty of the institution .committees to redress the Grievances .



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